

BROKEN ARROW  PUBLIC SCHOOLS  
*Educating Today* *Leading Tomorrow*

Contract Committee Review Request  
 MUST BE COMPLETED IN FULL

Date: 1/12/2022

Contract/Agreement Vendor: World Finest Chocolates - Andy Gustin

Name of Vendor & Contact Person

Agustin2516@yahoo.com

Vendor Email Address

Sell of Chocolate Bars to fund our 5th Grade day

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

To Fund 5th Grade Day

Reason/Audience to benefit

Feb 7, 2022

BOE Date

\$ 5,045.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Terresa Pettit

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Jana Williams

Does this Contract/Agreement utilize technology? YES/NO NO

If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member: Kara Dyer

Funding Source: 892  
Fund/Project

892/3200/670/900/1055/000/215  
OCAS Coding

**Consent**

**Action**

Our 5th Grade will be selling chocolate bars to raise money for their 5th grade day.

**Summary**

This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



**WORLD'S FINEST CHOCOLATE**

WE FUND COMMUNITIES™

January 12<sup>th</sup>, 2022

**Broken Arrow Public Schools**

**701 S. Main**

**Broken Arrow OK 74012**

To Whom It May Concern:

Thanks for choosing World's Finest Chocolate for your fundraising needs. We appreciate your business and look forward to helping your school with their fundraising efforts.

After receiving your chocolate on consignment, you'll have 30 days to pay the invoice. Invoices over 45 days may be subject to a service fee.

If you should have any unsold chocolate, that hasn't been opened and has been stored in a suitable/secure environment. That product may be returned to World's Finest Chocolate within 45 days of delivery for credit. Freight charges on returned items are the responsibility of the organization.

Sincerely,

Andy Gustin

Independent Sales Representative

World's Finest Chocolate

[agustin2516@yahoo.com](mailto:agustin2516@yahoo.com)

405-623-7295



**WORLD'S FINEST<sup>™</sup>**  
CHOCOLATE

**PROGRAM AGREEMENT**

**Organization and Contact Information**

Organization Name: <b>Oak Crest 5<sup>th</sup> Grade</b>	
Street Address: <b>405 East Richmond Street</b>	
City/State/Zip: <b>Broken Arrow, Oklahoma 74011</b>	
Organizational Email: <b>tlpetitt@baschools.org</b>	
Shipping Address	<input checked="" type="checkbox"/> Same as above <span style="margin-left: 100px;"><input type="checkbox"/> Ship to:</span>
Organization Type	<input checked="" type="checkbox"/> Elementary School <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Music/Sport <input checked="" type="checkbox"/> Charter School <input type="checkbox"/> Private School <input type="checkbox"/> PTO <input type="checkbox"/> PTA <input type="checkbox"/> Other
Contact Name	<b>Crystal D Taylor</b>
Contact Title	<b>Teacher</b>
Contact Email	<b>ctaylor@baschools.org</b>
Contact Phone	Organization #: <b>918-259-4450</b> <span style="margin-left: 50px;">Cell #:</span>
Tax Exempt Status	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resale	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Form attached <small>Tax will be charged on invoice if exemption form or resale certificate is not provided when the order is placed.</small>
Purchase Order	<input type="checkbox"/> Not Required <input type="checkbox"/> Required. My PO# is:
Existing Customer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Order and Dates**

Dates	Start:	End:	Delivery:
	Assembly Date:	Assembly Time(s):	
Product(s)	Item #: <b>5609WFC</b>	Qty/Price: <b>150</b>	Total: <b>\$4950</b>
	Item #:	Qty/Price:	Total:
	Item #:	Qty/Price:	Total:
	Freight Surcharge		<b>\$95</b>
<b>Estimated Invoice</b>		<b>Total: \$5045</b>	
Prize Cases	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	# Of Prize Cases: <b>10</b>	
<small><input checked="" type="checkbox"/> Delivered with WFC main order <input type="checkbox"/> Prize Cases from ISR inventory Prize cases based on account using an approved prize program and the total number of cases sold. Prize cases will be delivered with your initial order. however, they will not be charged on the invoice.</small>			

**Program Details**

Selling organization agrees to pay for prizes using the funds generated from the prize chocolate.

Prize Level	Prize Description

**Return Policy** Returns will be accepted with unopened, undamaged cases within 30 days. Return fees may apply. Prize chocolate will be prorated back at the same rate it was received. Contact your ISR for more information or to start your return.

**Authorization**

Signature	Signature WFC Independent Sales Representative
Printed Name/Date	Printed Name/Date
<small>All invoices are due 30 days after delivery. A 1.5% per month interest charge will be applied to all accounts past 30 days. Buyer acknowledges that he/she has received and read a copy of "World's Finest<sup>™</sup> Chocolate - Terms and Conditions of Sale," and agrees that this order form includes the additional terms and conditions described therein.</small>	ISR Phone#:
	ISR Email: